

## **SCHEDULE A**

### **Content of Energy and Carbon Report**

#### **Contact Information**

- name and contact information (email, mailing address) of person submitting the report; and
- name and contact information (email, mailing address) of owner(s).

#### **Building Information**

- building address;
- building's primary occupancy as defined in Energy Star Portfolio Manager (ESPM);
- other occupancies as defined in ESPM;
- gross floor area for each building occupancy;
- percentage of building occupied;
- year of construction;
- number of residential units;
- number of active energy meters by fuel type; and
- number and level of electric vehicle chargers (where applicable).

#### **Building Performance Information**

- annual site energy use (total and by energy/fuel type);
- annual site energy use intensity (total and by energy/fuel type);
- annual weather normalized site energy use (total and by energy/fuel type);
- annual weather normalized energy use intensity (total and by energy/fuel type);
- annual greenhouse gas emissions (total and by energy/fuel type);
- annual greenhouse gas emissions intensity (total and by energy/fuel type);
- individual monthly utility data in their respective units;
- proof of amount of energy use by fuel type; and
- annual electric vehicle charger energy consumption, where applicable.